



Please ask for Graham Ibberson
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The Chair and Members of
Community, Customer and
Organisational Scrutiny Committee

8 September 2022

Dear Councillor,

Please attend a meeting of the COMMUNITY, CUSTOMER AND ORGANISATIONAL SCRUTINY COMMITTEE to be held on THURSDAY, 15 SEPTEMBER 2022 at 5.00 pm in Committee Room 2, Town Hall, Chesterfield, the agenda for which is set out below.

AGENDA

Part 1(Public Information)

1. Declarations of Members' and Officers' interests relating to items on the Agenda.

5.00pm to 5.05pm

2. Apologies for Absence
3. Local Government Act 1972 - Exclusion of Public

To move "That under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A of the Act".

(For item 4 the Committee will sit as the Council's designated Crime and Disorder Committee in accordance with Section 19 of the Police and Justice Act 2006)

4. Cabinet Member for Health and Wellbeing - Crime and Disorder

5.05pm to 5.50pm

- Report to follow

5. Local Government Act 1972 - Re-admission of the public

(For the Remaining items the Committee will sit in its standard capacity as the Community, Customer and Organisational Scrutiny Committee)

6. Scrutiny Project Groups Progress Updates

5.50pm to 5.55pm

7. Scrutiny Monitoring (Pages 5 - 10)

5.55pm to 6.00pm

8. Forward Plan

Forward Plan of Key Decisions 1 October – 31 January, 2022 available via link below

<https://chesterfield.moderngov.co.uk/mgListPlanItems.aspx?PlanId=142&RP=134>

6.00pm to 6.05pm

9. Work Programme for the Community, Customer and Organisational Scrutiny Committee (Pages 11 - 14)

6.05pm to 6.10pm

10. Minutes (Pages 15 - 18)

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Randy', written in a cursive style.

Head of Regulatory Law and Monitoring Officer

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SCRUTINY COMMITTEE RECOMMENDATIONS - IMPLEMENTATION MONITORING SCHEDULE

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
Page 5	CCO1 Statutory Crime & Disorder Scrutiny Ctte	CCO 29.09.11 (Min. No. 44)	Progress report on sharing information re alcohol related health problems and hospital admissions.	6 monthly wef 29/09/11.	Statistics requested for each 6 monthly meeting	Agreed on 08.01.15 that statistics on alcohol related health problems / hospital admissions be reported to each 6 monthly meeting.
CCO2	Visitor Economy	CCO 03.02.22 (Min. No.	Visitor Economy SPG report approved by CCO 03.02.22, recommending: <ol style="list-style-type: none"> 1. That the findings of the scrutiny project group be considered by Cabinet alongside consideration of the visitor economy strategy and action plan. 2. That subject to the approval of the strategy and action plan by full council on 23 February, 2022, an update on the delivery of the action plan be reported to the CC&O 	12 months wef. 03.02.22	Update requested in line with recommendations in February 2023	

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			Scrutiny Committee after the strategy has been in place for 12 months to allow scrutiny to review the progress made.			

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EW6 Page 7	Skills	EW 05.02.19 (Min. No 48) Cabinet 26.02.19 (Min. No 110)	Skills SPG report approved by Enterprise and Wellbeing 05.02.19 Cabinet Response: <ol style="list-style-type: none"> 1. That the Cabinet thanks the Enterprise and Wellbeing Scrutiny Committee for the report which highlights an important area of work for the Council and reflects our commitment to driving skills development in the Borough through our support of the Skills Action Plan and continued engagement with key partners and stakeholders. 2. That the Cabinet notes and endorses the recommendations, and acknowledges that the recommendations can be accommodated within the normal work programme and through partners. 3. That the decision to co-fund the Enterprise Co-ordinator post be deferred for consideration as a 	Monitoring Action is being developed in consultation with senior officers to identify target dates for completion.	Progress reported to E&W – 4.02.21. Skills Action Plan scheduled for refresh early 2022.	

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			<p>growth request as part of the budget setting process for 2020/21. The Cabinet recognises the positive impact of the Enterprise Co-ordinator for Chesterfield and that this is currently co-funded for 2 years until 2019/20.</p> <p>See SPG Report for recommendations.</p>			
EW7 Page 8	Future Use of the Former QPSC Site	<p>EW 3.10.19 (Min. No. 20)</p> <p>Cabinet 22.10.19 (Min. No. 53)</p>	<p>SPG report approved by EW 3.10.19.</p> <p>Cabinet Response:</p> <ol style="list-style-type: none"> 1. That the use of the new sports pitch be monitored through the Council's normal management processes against the objective of balancing the need to achieve a commercial return and provide opportunities for community and health and wellbeing development. 2. That the marketing approach and pricing structure for the sports pitch be reviewed as necessary as part of the Council's overall marketing and 	TBC due to impact of COVID 19	Progress reported to E&W 4.02.21.	Data requested for February 2022 meeting in order to close this item

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			pricing of its sports and leisure services.			
EW8 Page 9	Parks and Open Spaces and Play Strategies	EW 14.10.21 (Min. No. 16)	<i>Committee Resolutions:</i> 1. <i>That the feedback provided by the committee be submitted as part of the public consultation process</i> 2. <i>That a further update be brought to the committee to demonstrate how the consultation feedback has influenced the final versions of the strategies.</i> 3. <i>That the committee undertake a monitoring role, particularly at the implementation stage of the process.</i>	Ongoing	Consultation on the draft strategies took place 14.10.21. Feedback was submitted to officers. The final versions due to be presented to Cabinet 22.02.22	
OP8	HS2	OPSF 11.09.18 Cabinet 23.10.18 (Min. No. 48)	Cabinet Response: 1. That the Cabinet thanks the Overview and Performance Scrutiny Forum for the first class work that has been taken forward in looking at how the Council is preparing for HS2 and, in particular, for the Forum's efforts in broadening and deepening the understanding of Council Members of the subject matter.	Following Parliament's consideration of the Hybrid Bill	Recommendations approved by Cabinet 23.10.18 Monitoring update considered by OPSF - 19.03.19 and 27.02.22.	Monitor after Hybrid Bill has been taken to Parliament. Update from the Leader requested for second half of 2022/23 OSC work programme.

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Page 10			<p>2. That Cabinet notes and endorses the recommendations of the Overview and Performance Scrutiny Forum.</p> <p>3. That Cabinet endorses, in particular, the Forum's recommendation to establish a new Skills Scrutiny Project group and resolves to defer to the Overview and Performance Scrutiny Forum further consideration of the merit of establishing new Scrutiny Project Groups to look at particular aspects of HS2 as part of the future work programming discussions.</p> <p>See SPG Report for recommendations.</p>			
<p>Abbreviations Key : OP = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. EW = Enterprise and Wellbeing Scrutiny Committee). TBA (to be agreed). * Note recommendation wording may be abridged.</p>						

Overview and Scrutiny Committees' Work Programme 2022/23

	Overview and Performance Scrutiny Forum		Community, Customer and Organisational Scrutiny Committee		Enterprise and Wellbeing Scrutiny Committee	
Meeting number:	Main items:	Monitoring items:	Main items:	Monitoring items:	Main items:	Monitoring items:
1	May: Items carried forward from March 2022	May: Scrutiny Work Programme	May: Outside Bodies – contribute to review of outside bodies including looking at current OBs, define the role of sitting on OB and the selection process. (Project group to follow)		May: Private Sector Housing – to review a number of policies in development (requested following previous item)	
2	June: Budget – 6 monthly update ICT Improvement Programme (already on WP for meeting in May 2022) Include My Chesterfield topic from SWP.	June: Scrutiny Annual Report (July Full Council)	July: Boundary Commission Review communications plan – focussing on ensuring the public are informed and to avoid confusion, consider the draft communications plan.		July: Measuring success of the town centre – scrutiny focus group on developing a set of measures by which to measure the success of the town centre. Communications plan for town centre developments – how are the public being kept informed of progress/disruption, how can members be kept informed to	

					respond effectively to resident's queries.	
3	<p>September: Council Plan and Delivery Plan – 6 monthly progress update</p> <p>Emergency Planning and Business Continuity – OSPF asked for update following review of EP/BC.</p>		<p>September: Crime and Disorder topics as council's statutory committee.</p>		<p>September: Skills Action Plan Update</p>	
4	<p>November: Budget – 6 monthly update</p> <p>Climate Change Action Plan update – report on last stages of current action plan and update on development of new strategy.</p>		<p>November: Member Development/ Induction (Focus group style session)</p> <ul style="list-style-type: none"> – new member induction – terms of reference for different committees and skills needed – different learning options e.g. online courses – essential training – soft/broader skills 		<p>November: CBC Housing – decent homes standard (Government consultation – awaiting further announcement), turning round a vacant property and the impact of Covid on the backlog of repairs.</p>	
5	<p>January: Council Plan and Delivery Plan – 6 monthly progress update</p>	<p>January: Update on recs from SPG on HS2</p>	<p>February: TBC</p>	<p>February: Update on recs from SPG on Visitor Economy Strategy Include points from</p>	<p>February: TBC</p>	<p>February: Update on recs from Parks and Open Spaces and Play Strategy</p>

				town centre economy and pavements shopping centre topics from SWP.		Include points from suggested topic at SWP.
6	March: TBC		March: Crime and Disorder topics as council's statutory committee.			
Scrutiny Project Groups:						
Lighting Strategy – reports to Community, Customer and Organisational Scrutiny Committee						
Community safety and providing for young people – reports to Community, Customer and Organisational Scrutiny Committee						
Outside Bodies – reports to Community, Customer and Organisational Scrutiny Committee						
Reserve topics:						
Vision Derbyshire / Levelling Up – DSOs to monitor and suggest update if there are developments.						
Recycling rates – reviewed recently, consider monitoring later in year.						
Health and Wellbeing partnership working – DSOs to monitor and bring forward updates if necessary.						

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**COMMUNITY, CUSTOMER AND ORGANISATIONAL SCRUTINY
COMMITTEE**

Thursday, 21st July, 2022

Present:-

Councillor L Collins (Chair)

Councillors Borrell
Dyke

Councillors Fordham

*Matters dealt with under the Delegation Scheme

**9 DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS
RELATING TO ITEMS ON THE AGENDA.**

No declarations of interest were received.

10 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Kelly, Blakemore and Kellman.

11 BOUNDARY COMMISSION REVIEW COMMUNICATION PLAN

The Service Director for Corporate presented a report to the Committee regarding the Local Government Boundary Review Changes and associated Communication Plan.

The purpose of the update was to consult with scrutiny members for a wider view on how to share information with the public for consideration as part of the development of the communication plan.

The report considered the challenges and opportunities around communicating to the electorate the changes around electoral boundaries following the Local Government Boundary Review Commission Review.

Implications for consideration included Financial, as there is a limited budget for elections which would be utilised to support the communication plan, Climate Change, an assessment of the overall communications plan will consider individual proposals from a climate change perspective, and Equality and Diversity.

The Chair thanked the Service Director for presenting the report and opened for suggestions from committee members.

Members discussed historical instances of certain polling districts which lead to lower electorate attendance and asked about the possibility of utilising double polling stations. The Service Director confirmed that a working group was to be set up to look at polling districts and associated polling stations.

A member discussed the need to focus on the younger voters to encourage greater participation in these lower age groups and also queried how many boundary name changes were expected. The Service Director confirmed that all social media channels would be utilised to target younger voters and that although specific numbers were unconfirmed a significant number of name changes were anticipated.

A member also highlighted that with the boundary changes, many voters will still not be changing wards even though the name of their ward may change, so there was a need to ensure voters were aware of this. It was also asked if there was scope to look at this from a street by street perspective as opposed to voter by voter. The Service Director advised that all aspects would be looked at taking into account name changes, moves and no moves.

Questions were also asked around lessons learnt from other areas and the possibility of utilising a post code checker for voters to be able to check which ward they would come under. It was stated that it was hoped a post code type checker would be available online through the CBC website and lessons learnt from other areas who commenced work prior to CBC were being shared. However, this may not be possible due to the extremely pressured timetable impacted by additional Commission consultation and consideration periods.

When asked by a member if the posting of Council Tax bills could be utilised to share information, the Service Director discussed the potential cost implications of including extra content with Council Tax bills, but also confirmed that there were two planned publications of Your Chesterfield which would be highlighting the changes which would engage the same audience.

Final questions were asked around what data CBC currently held around political voter patterns and if this could be utilised in any way and could all specific local area names be included in the new ward names. The Service Director considered that political voting patterns were an issue for the parties themselves, for Chesterfield Borough Council the key issue is ensuring that the electorate know how they can exercise their vote. Information in publications and website etc. will detail the areas included in each new ward.

RESOLVED –

That the update be noted.

The Service Director for Economic Growth presented to the committee the Project Start Report (PSR) for the CBC Lighting Strategy. The Scrutiny Project Group (SPG) members were confirmed as Councillors Caulfield, Fordham and Blakemore.

The PSR detailed the project aims and objectives, proposed benefits, scope and options. Key risks were said to include time constraints and costs.

Recommendations would be made by the SPG to the relevant Overview and Scrutiny Committee (OSC) at the end of the scrutiny project. OSC would consider the work and agree any recommendations to Cabinet or other decision making bodies.

Members discussed the climate change aspect of the strategy, highlighting projected light displays as an example. The Service Director confirmed that the Lighting Strategy provided the opportunities to project different displays.

It was agreed that Democratic Services would set up a further meeting to discuss next steps for the SPG.

The Chair thanked the Service Director for presenting the PSR and commented on the quality and detail of the report.

Councillor Dyke provided a verbal update to the committee on the Outside Bodies SPG.

The initial breakdown of all listed Outside Bodies had been shared with the group with next steps to be agreed.

A member raised a point around the opportunity for the Council to make non members nominees for certain Outside Bodies. The member also suggested a time limit for appointments to Outside Bodies.

The Chair requested all members to share all ideas with Councillor Dyke for feed into the project group.

RESOLVED –

That the updates be noted.

13 SCRUTINY MONITORING

The Committee considered the scrutiny recommendations implementation monitoring schedule.

RESOLVED –

That the scrutiny monitoring schedule be noted.

14 FORWARD PLAN

The Committee considered the Forward Plan for the period 1 August 2022 to 30 November 2022.

RESOLVED –

That the Forward Plan be noted.

15 WORK PROGRAMME FOR THE COMMUNITY, CUSTOMER AND ORGANISATIONAL SCRUTINY COMMITTEE

The Committee considered the items on its work programme for 2022/23.

RESOLVED –

That the work programme be noted.

16 MINUTES

The Minutes of the meeting of the Community, Customer and Organisational Scrutiny Committee held on 19 May 2022 were presented.

RESOLVED –

That the Minutes be approved as a correct record and by signed by the Chair.